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| --- | --- |
| Forename Surname  Address 1  Address 2  Address 3  Address 4 | 21/01/2021 |
|  | Policy Number |
|  |  |

**First Reminder**

Dear Member,

It has come to our attention that there is an outstanding premium due on your health insurance policy. Your policy is part of your company’s health insurance scheme and your company pays partially for the plan, the remaining premium due for cover is paid directly by you.

There is currently an outstanding balance of €xx.xx.

Please contact us in the next 7 days to arrange payment for this outstanding amount.

It is important to remember that if you have a break in your health insurance cover of more than 13 weeks you will have to re-serve waiting and exclusion periods with any insurer, so it’s important not to let your insurance lapse. Also, with the introduction of Lifetime Community rating, we need to make you aware that loadings may apply to your policy if you are aged 35 or older and have had such a break in cover. Furthermore, please note that any claims made while the policy is in arrears will not be paid.

We’ve a wide range of affordable health insurance plans with varying levels of so if you would like to review your cover, we are always happy to talk you through alternative plan options.

You can contact us by calling corporate enquiries on **1890 717 717** (Monday - Friday, 9am - 7pm) or by emailing [heretohelp@irishlifehealth.ie](mailto:heretohelp@irishlifehealth.ie)

If you have already been in contact with us, please ignore this letter.

We look forward to hearing from you.

Yours sincerely



Darran Bennis

Senior Manager– Commercial Operations